

## COSHH Risk Assessment

### Teamwork 10 Floor Polish (5 Litre)



Process Stage	Potential Risk	Control Measures	Action Required
<b>Delivery</b>			
Packaged in 5 litre polythene containers in a cardboard carton. Delivered in single containers if required. Polythene containers incorporate handle for carriage.	Risk of spillage if the container is dropped. Risk of injury to user if dropped.	Trained employees should handle only single containers at any given time. Take care not to drop the containers. Ensure that the cap is secure at all times.	Transfer containers to store immediately following delivery. Do not leave containers in areas where users of building will come into contact with them.
<b>Storage</b>			
Containers must be stored upright in a cool, dry storage area. Product must be kept stored in its original sealed container.	Minimal risk of spillage if caps are firmly in place. Caps are not child proof. Flammable	Keep containers in secure storage areas. Restrict access to storage areas to authorised personnel. Protect from extremes of temperature. Keep away from heat, hot surfaces, sparks, open flames and other ignition sources. No smoking.	Use oldest stock first. Make regular checks to ensure that storage area is clean, tidy and cool. Make regular checks to ensure that containers are not split or blown.
<b>Usage</b>			
Product is dispensed into a trigger spray bottle. Product is applied in a spray directly onto the surface to be cleaned. Product can be applied onto a cleaning cloth for some tasks.	Risk of eye contact. Risk of skin contact. Risk of ingestion. Risk of spillage onto floor and into drainage system. Flammable.	Spray product away from the body and face at all times. Ensure that the container is returned to store when not in use. Always read the manufacturer's instructions prior to use. Eliminate all sources of ignition.	Provide employees with PPE as follows: <ul style="list-style-type: none"> <li>• Safety glasses</li> <li>• Household gloves</li> </ul> Ensure that operatives are aware of location of First Aid facilities and personnel.
<b>Disposal</b>			
Empty containers must be rinsed thoroughly and disposed of as normal waste. Residual stocks may be disposed of into a foul sewer (sluice) using plenty of water. Recycle all containers wherever facilities are available.	Small risk of skin or eye contact. Risk of contamination with other substances.	Wash out the container using plenty of water. Do not store any other material in the empty container. Ensure that the product is exhausted before disposal. Ensure that the product is not disposed of via a rainwater sewer (ie drain outside the building).	No specific protective equipment required.

<b>Name of Assessor:</b>	<b>Signed:</b>	<b>Print:</b>
<b>Position:</b>	<b>Date of Assessment:</b>	<b>Review Date:</b>

N.B This risk assessment is offered as guidance only. It is your responsibility to ensure that it reflects the use of product in your operation and amend accordingly.